

IMPRESS: The Independent Monitor for the Press CIC

Board Meeting 10 Minute

2:00 – 6:00pm, Thursday 12 November 2015
83 Victoria Street, London SW1H 0HW

Present: Iain Christie, Deborah Arnott, Maire Messenger-Davies, David Robinson, Patrick Swaffer, Walter Merricks (Chair)

In attendance: Edward Procter, Alex Cisneros, Jonathan Heawood, and Brigit Morris
(minutes)

No.	Item
1.	<u>Apologies</u> None.
2.	<u>Confidential Business</u> None.
3.	<u>Declarations of interest:</u> None.
4.	<u>Minutes:</u> <u>Agreement pending amendment of minutes</u>
5.	<u>Matters Arising from previous minutes</u> None.
6.	<u>Reports:</u> 1. CEO's report <u>Agreement on the change of Jonathan Heawood's title to CEO as IMPRESS staff expands.</u> Annual meeting of the Alliance of Independent Press Councils of Europe (AIPCE) Jonathan Heawood and Walter Merricks attended AIPCE annual meeting in Vienna. The Conference highlighted the range of different press regulation models across Europe, including some statutory models of press regulation. Jonathan Heawood met senior officials from the Department of Culture, Media and Sport.

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	<p>Discussion of the Secretary of State's comments on s 40 of the <i>Crimes and Court Act</i>. <u>Agreement to submit a short policy paper to DCMS on the importance of commencing s 40.</u></p> <p>Staffing: Welcome and farewell to the following staff members:</p> <ul style="list-style-type: none"> • Ed Procter who is joining us as Chief Operating Officer from May 2016. Ed is currently the Chef Executive of Sport Resolutions UK who provide arbitration, mediation and investigation complaints system to the UK sports industry. • Brigit Morris who started this week as interim policy officer. • Farewell to Alex Cisneros. <p>Recruitment process for Head of Business Development underway.</p> <p>2. IMPRESS Engagement Report</p> <p>New IMPRESS website is in the process of development.</p> <p>New publishers: Applications for membership</p> <p><u>Agreement to revise applications for membership to include more questions about the publisher, their staffing arrangements and other relevant information.</u></p>
7.	<p><u>Finances</u></p> <p>Composition and meeting times of the Finance & Audit Committee discussed.</p> <p>Appointment of auditors. Board in the process of finalising an engagement agreement with auditors.</p> <p><u>Agreement that CEO will revise cash flow forecast and revise Regulatory Scheme Agreement.</u></p>
8.	<p><u>Governance</u></p> <p>Board Recruitment underway by Appointment Panel.</p>
9.	<p><u>Service Development</u></p> <p>Standards Code consultation process.</p> <p>Discussion about the nature of a consultation process to discuss the Code.</p>

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10.	<p><u>Communications</u></p> <p>Content and frequency of IMPRESS newsletter's distribution to be revised at later date.</p> <p>IMPRESS Chair, Walter Merricks giving speech at LSE on 20 January 2016.</p>
11.	<p><u>Marketing</u></p> <p>Discussion of communications strategy around Recognition application.</p>
12.	<p><u>Recognition</u></p> <p><u>Agreement that the Board will finalise a date for submission of PRP application</u> <u>Agreement that IMPRESS will continue to recruit publishers and finalise all paperwork for the PRP application.</u></p>
13	<p><u>Other Business</u></p> <p>Definition of 'advertising content' in Code Committee to be finalised.</p> <p>Establishment of an enforcement fund <u>Agreement to establish an Enforcement Fund.</u></p> <p>Board meeting times for 2016-17: confirmed and sent to Board members</p>