1. Introductions
The Chair welcomed everybody to the meeting and invited the Board and staff to take the opportunity to get to know each other.

2. Strategy
The Executive Director presented a Strategic Briefing Paper. The aims of IMPRESS were defined as:
- Enabling the press to hold the powerful to account
- Enabling the public to hold the press to account
- Enabling the public to distinguish between regulated and unregulated journalism.

The board held a wide-ranging discussion.

3. Constitution
The board considered a briefing paper outlining issues that would need to be addressed in the IMPRESS articles of association. It was agreed:
  a. To include a ‘sunset clause’ in the Articles, to cause IMPRESS to be wound up in the event that its independence is compromised by a future government.
  b. To retain the services of the Appointment Panel.
  c. To establish a Code Committee to advise the Board on the use and development of the Editors’ Code.

4. The Royal Charter
The Board discussed a background note on the Royal Charter on Self-regulation of the Press.

5. Finances
The Board considered a financial briefing note.
6. Dates of future meetings

A schedule of dates for future monthly meetings was agreed.

7. Any other Business

There was no other business and the meeting closed at 4:00pm.