# Board Meeting 27 Minute

14:00 – 17:00, Tuesday 11 July 2017  
16-18 New Bridge Street, London EC4V 6AG

**Present:** Walter Merricks (Chair), Iain Christie (until 16:15), Martin Hickman, Emma Jones, Máire Messenger-Davies, Patrick Swaffer, David Robinson.

**Also in attendance:** Jonathan Heawood, Lee Hall (minutes) and Ed Procter. Jazz Berry, Sonia Giga and Konsta Saastamoinen attended from 15:57 to 16:14.

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<thead>
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<th>No.</th>
<th>Item</th>
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<tr>
<td>1.</td>
<td>Procedures</td>
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<td>Apologies</td>
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<td>Deborah Arnott sent apologies.</td>
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<td><strong>Declarations of Interest</strong></td>
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<td>MH and EJ declared interests for discussion on the live arbitration.</td>
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<td>2.</td>
<td>Previous Meeting Minute &amp; Matters Arising</td>
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<td>The rolling action list was noted.</td>
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<td>Minor amendments were agreed to the Minute.</td>
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<td>The Board approved the previous meeting’s Minute subject to the Chair signing off the amended version.</td>
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<td>3.</td>
<td>Regulation</td>
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<td>Complaint Ref 055/2017</td>
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<td>The Board referred to the adjudication papers and considered Complaint 055/2017.</td>
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<td>It was noted that Richard Gurner was a past member of the Appointment Panel. None of the Board members recalled</td>
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No. | Item
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1. **Knowing or ever having met Richard Gurner.** It was agreed that none of the members of the Board should be required to recuse themselves from considering the complaint.

The Chair summarised the Board’s decision on Complaint 055/2017.

4. **Information**

15:50 to 15:57 break

**JB, SG, KS joined the meeting at 15:57**

Internal report
Membership growth is accelerating and the volume of regulatory activity is going up.

JH will discuss with RK about memberships for partner organisation members and report back to the Board.

JB, KS, SG introduced themselves to the Board and the Board members introduced themselves in return.

**JB, SG, KS, IC left the meeting at 16:15.**

Regulatory Activity Report
The Board noted the Regulatory Activity Report and had a confidential discussion.

4. **Governance**

Board Appraisal & Evaluation
The Board approved the Board Appraisal Policy.

Register of Interests
The Board agreed to follow the BBC Trust approach to putting the ROI online.

LH to create a mockup of how the ROI will look and circulate to the Board.

Health & Safety
The Board noted the Health & Safety Report.
No. | Item
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**Appointment Panel**
The Board discussed feedback from the recent Appointment Panel meeting. Minutes will be circulated.

**Code of Conduct**
The Board agreed to the changes to the Code of Conduct put forward by the Appointment Panel, and the removal of duplicate paragraph 10.

The Code of Conduct will be consulted on by putting it on the IMPRESS website until the end of the first week of September. It will be included on a newsletter and tweeted.

5. **Strategy**
Options for an IMPRESS Charitable Organisation
The Board was updated on progress in this area.

6. **Business Development**

   **Suggestion to form a working group**
The Executive will talk to relevant members of the Board and take this forward.

7. **Arbitration**
The Chair told the Board that the live arbitration has now concluded and the process was conducted satisfactorily. The verdict will be published in accordance with IMPRESS policy.

   MH and EJ recused themselves and left the room as the arbitration was to be discussed in detail.

   MH and EJ returned to the room.

8. **Any Other Business**
None.

**Next Board meeting:** Tuesday 12th September, 14:00 – 17:00 IMPRESS, 16-18 New Bridge Street, EC4V 6AG.